

CETAS VMP365

No. Series Setup Document

For Dynamics 365 Business Central

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1. Introduction

A company spends a major part of its revenue to establish a proper supplier-procurement team communication. This communication plays a vital role in improving the efficiency and productivity of a company. The VMP365 focusses on the elimination of spending time over the phone/email for Supplier queries, updates, amendments, status, Statement of Account and Payment reconciliations.

The VMP365 eliminates the need for manual management and updating of purchase documents like Purchase RFQ'S, Purchase quotes, Purchase invoices and GRNs and thus controls data duplications and accuracy issues.

Thus, the VMP365 helps vendors and the procurement department of a company by providing an easy, flexible, seamlessly integrated and highly secure Self-service portal.

2. Purpose of the Document

The scenario documentation of VMP365 module shows the different scenarios an end user will go through. It shows the Prerequisites required for various configurations to ensure the smooth functioning of the app.

3. Creation of Purchase Documents

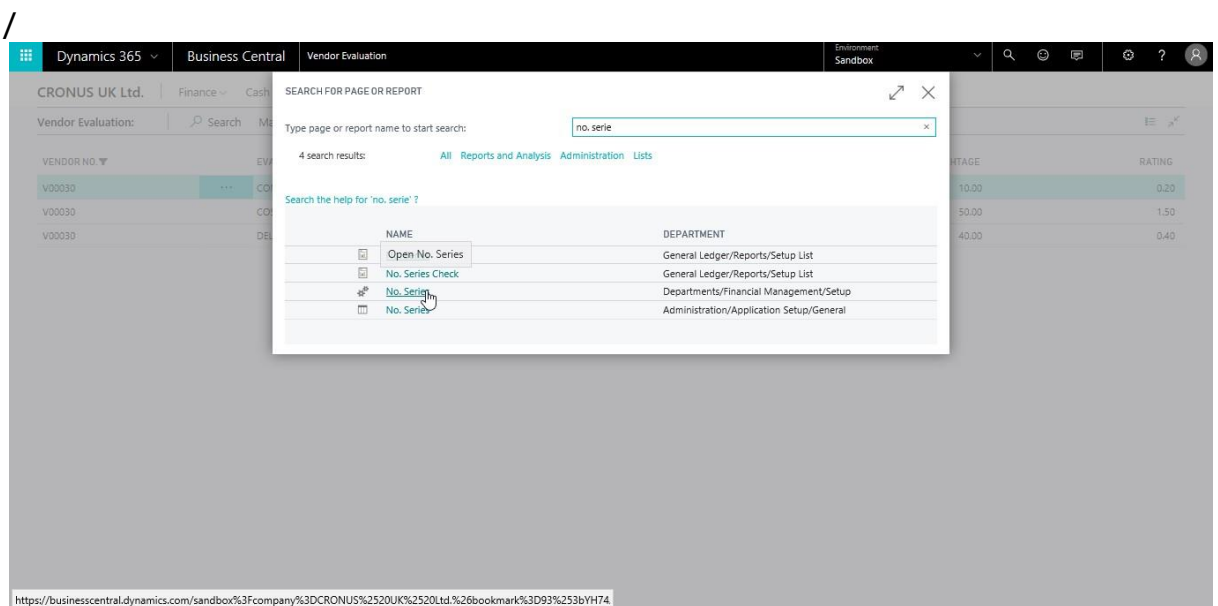
(Creation of purchase indent/purchase RFQ/Purchase quote/ order)

Prerequisites

- A No. series in the purchase & payables setup

Guidelines

- **Step 1:** Go to the "no. series" setup



- **Step 2:** Define a no. Series for the respective purchase document

CODE	DESCRIPTION	STARTING NO.	ENDING NO.	LAST DATE USED	LAST NO. USED	DEFAULT NOS.	MANUAL NOS.	DATE ORDER
P-QUO	Purchase Quote	1001	2999	9/13/2018	1072	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P-RCPD	Purchase Receipt	107001	108999	9/14/2018	107230	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P-RETORD	Purchase Return Order	1001	2999	--	--	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P-RFQ	Pur. Purchase Indent	P-RFQ-00001	--	10/1/2018	P-RFQ-00160	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
P-SHPT	Posted Purchase Shipment	105001	106999	--	--	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PURCHIN	Purchase Indent	PURIN-00001	--	9/13/2018	PURIN-00027	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PUR-RFQ	Purchase RFQ	PUR-RFQ-0001	--	9/3/2018	PUR-RFQ-0005	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RES	Resource	R0010	R9990	--	--	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
S-BLK	Blanket Sales Order	1001	2999	--	--	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S-CR	Sales Credit Memo	1001	2999	--	--	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S-CR+	Posted Sales Credit Memo	104001	105999	--	--	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEGM	Segment	SM00001	SM99999	--	--	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
S-FIN	Finance Charge Memo	1001	2999	--	--	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S-FIN+	Issued Finance Charge Memo	106001	107999	--	--	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S-INV	Sales Invoice	102001	103999	--	102221	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S-INV+	Posted Sales Invoice	103001	104999	1/26/2018	103214	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SN1	SN Numbering	SN00001	SN99999	--	--	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SN2	SN Numbering	XYZ00001	XYZ99999	--	--	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
S-ORD	Sales Order	101001	102999	--	101004	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S-QUO	Sales Quote	1001	2999	--	1002	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- **Step3:** Specify the no. series for the respective document in the purchase & payables setup

Purchases & Payables Setup

General

Discount Posting: All Discounts

Invoice Rounding:

Ext. Doc. No. Mandatory:

Allow VAT Difference:

Calc. Inv. Disc. per VAT ID:

Appln. between Currencies: All

Exact Cost Reversing Mandatory:

Default Posting Date: Work Date

Posting Date Check on Posting:

Ignore Updated Addresses:

Purchase Indent Mail: aravind.m@cetastech.com

Number Series

Vendor Nos.: VEND

Invoice Nos.: P-INV

Posted Invoice Nos.: P-INV+

Credit Memo Nos.: P-CR

Posted Credit Memo Nos.: PURCHIN (Alt+Up) Show tooltip, (Alt+Down) Look up value

Purch. Requisition Nos.: PURCHIN

Purch. RFQ Nos.: P-RFQ

Background Posting >

Reverse Charge >

Archiving >

4. Evaluation Parameters

The Evaluation Parameters has to have specific values in order for it to work properly.

Guidelines

- There are three parameters with which the vendor rating calculated. They are i) Quality ii) Quantity iii) Delivery time.

- The delivery time is calculated automatically by the system and hence a default configuration is recommended for defining it's range. The following Screenshot shows the recommended ranges.

EVALUATION TYPE CODE	EVALUATION CODE	EVALUATION CRITERIA	TYPE	WEIGHTAGE
PARAMETER-1	COMMUNICATION	Quality	Vendor	10.00
PARAMETER-2	COST	Quantity	Vendor	50.00
PARAMETER-3	DELIVERY TIME	Delivery Time	Vendor	40.00

MIN. RANGE	MAX. RANGE	POINTS
1.00	1.00	5.00
0.75	0.99	4.00
0.50	0.74	3.00
0.25	0.49	2.00
0.00	0.24	1.00
-999.00	-0.99	0.00

3. Terms and conditions & Comparison Parameters

Prerequisites

- A No. series in the inventory setup

Guidelines

- **Step 1:** Go to the “no. series” setup
- **Step 2:** Define a no. Series for the Terms and condition/Comparison Parameter
- **Step 3:** Specify the created no. series’ in the inventory setup

Dynamics 365 Business Central Terms and Conditions Inventory Setup Environment Sandbox

HOME NAVIGATE

Manage General Posting Journal Templates

EDIT - INVENTORY SETUP

Inventory Setup

General Show more

Default Costing Method:

Location

Location Mandatory:

Dimensions >

Numbering Show more

Item Nos.	<input type="text" value="ITEM"/>	...	Comparison Code	<input type="text" value="COMPARE"/>	...
Terms Code	<input type="text" value="T&C"/>	...			